



**Contract Seasonal Staff Position:
Bayview Kids Summer Ministries Director**

Denominations: Christian and Missionary Alliance

Church Size: 1000 +

Job Description: Bayview Kids Summer Ministries Director

Position Status: Contract 280 hours (Seasonal)

Reports to: Kids Ministry Leadership Team

Works closely with: Kids Ministry Teams, Kids Pastor & Coordinators

Application: Apply online: [Summer Crew SERVE 2024](#)

Position Summary:

The summer ministries Director role is to work closely with the Kids Ministries team in completing daily assigned tasks. The summer directors will report to the Kids Pastor/Kids Coordinators. The summer director's goal is to complete projects assigned, which vary from day to day. This is a seasonal role. The days of work will be determined based on the departments' needs and programs. These roles are exempt from minimum wage and overtime provisions. Time off in lieu and flex time will be given outside of camp weeks. Directors will need to be available Sunday Mornings

Candidate Profile

QUALIFICATIONS

Supports Bayview Glen Church's mission to *work together so that everyone, everywhere, can experience God's love and our created purpose in Jesus*

Is a committed and active follower of Jesus Christ

Is comfortable creating & leading group activities, lessons & devotionals

Is aware of their Spiritual gifts, their personal strengths and weaknesses

Is a strong leader of leaders & can serve on a team

Is willing to be mentored and discipled

Understands the theology & passion behind kids and camp ministries

Understands that healthy discipline is part of Children's ministry.

Hard conversations with parents, leaders, and children are part of this job

Lives their life above reproach and is a Godly role model for campers and leaders

CSJ Requirements:

Must be between the ages of 16-30 (Requirements of Canada Summer Jobs Program, Canadian citizenship or permanent resident)

Essential Job Functions:

- Lead in planning, preparing, and executing Bayview Kids and Family Events including but not limited to: Day Camp and Sunday Kids Programs. They will work in proximity with the Kids Pastor, developing the weeks of programming and supervising children and/or overseeing elements of the camps.
- Help recruit, process and train summer staff and volunteers
- Provide administrative support to the Kids department involving preparing program materials; designing, developing and producing content, and documents; researching and planning games, team building activities and lesson plans
- Prepare and maintain church spaces for safety and ministry purposes
- keeping and updating attendance records; and assisting with administrative work involved in implementing our safety plan and training.
- Preparing for, setting up and executing weekly Kids programs on Sunday Mornings, assisting in a variety of roles, and maintaining flexibility when it comes to which classroom/group, they assist with on a Sunday morning.
- Train and Participate in health and safety training and follow/enforce all health and safety protocols, including Plan to Protect.
- Strive to work in a teamwork-centered environment, taking initiative in tasks and any other area where it is appropriate, setting a positive example for each other and the children in the program, remaining teachable and displaying a positive attitude and a commitment to excellence.

Working Conditions:**Hours of Work:**

Schedule to be determined = 280 hours (June-August)

July 2nd to August 2nd Mandatory Weeks (Flexibility for other weeks)

Compensation:

Rate of Pay \$21/hour

Work Environment:

Motivated Team based planning and productivity with passionate leaders who want to glorify God in all they do.

Travel Requirements:

On-site work at Bayview Glen Church 300 Steeles ave. E

Special Conditions:

Must be able to work in Canada, have a valid SIN# and pass a Vulnerable Sector Police Check

Workplace Policies and Agreements:

Maintain a professional attitude and appearance, remain punctual for all scheduled workdays and events, and contribute to a positive, collaborative team morale by maintaining an encouraging, constructive, and professional attitude with coworkers. It is mandatory that the kids summer director is present at all kids ministry related events, including training meetings outside of regularly scheduled office hours unless they are given express permission from the Kids Pastor to not attend.

Church Overview**Bayview Glen Church:**

With deep roots in a rich, Christ-honouring history, Bayview Glen Church has grown into a thriving, multi-ethnic, and Christ centered community located in the heart of the Greater Toronto Area. We aim to create environments where God alone is the focus, people connect with one another in authentic relationships, and individuals develop into mature Christ-followers.

Contact

Please contact kids@bayviewglen.org if you have any questions. We thank all applicants for their interest, however, only those considered for an interview will be contacted.

Scan to Apply

